Testing Week - Section 2

Scheduler Layout and Settings

This section will be taking a look at how to navigate through our new scheduler.

Layout

https://cdnapisec.kaltura.com/p/2010292/embedPlaykitJs/uiconf_id/55171522?iframeembed=true&entry_id=1_ll2wyxh6&config%5Bprovider%5D=%7B%22widgetId%22%3A%221_v6bxadyw%22%7D

Scheduler Settings

https://cdnapisec.kaltura.com/p/2010292/embedPlaykitJs/uiconf_id/55171522?iframeembed=true&entry_id=1_m9t81gl9&config%5Bprovider%5D=%7B%22widgetId%22%3A%221_cn9q5gp1%22%7D

Resource Availability

https://cdnapisec.kaltura.com/p/2010292/embedPlaykitJs/uiconf_id/55171522?iframeembed=true&entry_id=1_lvkmc0zq&config%5Bprovider%5D=%7B%22widgetId%22%3A%221_l1bwczdw%22%7D

View All Bookings

https://cdnapisec.kaltura.com/p/2010292/embedPlaykitJs/uiconf_id/55171522?iframeembed=true&entry_id=1_zoaukdri&config%5Bprovider%5D=%7B%22widgetId%22%3A%221_wcmw288h%22%7D

> Please note that the system and some of its features are still in development and will continue to be improved upon. All feedback is welcomed.

Creating a Booking

There are two types of bookings that can be created in the system, a resource only booking and a participant booking. This Section will go over how to create them and how to add your resources to them.

> **Please remember that this is a test environment so no identifiable information should be used during this test week when creating bookings or Participants.**

Resource Only Booking

https://cdnapisec.kaltura.com/p/2010292/embedPlaykitJs/uiconf_id/55171522?iframeembed=true&entry_id=1_ujjbwwwp&config%5Bprovider%5D=%7B%22widgetId%22%3A%221_grqf3yiv%22%7D

Participant Booking

https://cdnapisec.kaltura.com/p/2010292/embedPlaykitJs/uiconf_id/55171522?iframeembed=true&entry_id=1_xcojbtcz&config%5Bprovider%5D=%7B%22widgetId%22%3A%221_gb3mv79a%22%7D

Adding New Participants

https://cdnapisec.kaltura.com/p/2010292/embedPlaykitJs/uiconf_id/55171522?iframeembed=true&entry_id=1_ca94ai4f&config%5Bprovider%5D=%7B%22widgetId%22%3A%221_9tq3byjf%22%7D

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Completing a booking with Particiant Stages

Participant stages is the new way to record your particpants milestones as they attend visits throughout the course of your studies. These events are recorded at the time on a visit booking completion and

- When completing a booking for a visit template that has any of the following events, the system records the visit date as the participant's event date: **Pre Screening, Screening, Consent, Baseline, Randomisation, Treatment Started, Treatment Ended, Follow up Started, Follow up Ended**.
- When completing a booking that has the **Recruitment** event, the system will also record the visits location as the recruitment location for this participant.

When completing a booking that has participant events on the visit, you can set the outcome, the date and any comments you wish for each event on the visit.

https://cdnapisec.kaltura.com/p/2010292/embedPlaykitJs/uiconf_id/55171522?iframeembed=true&entry_id=1_q51zb832&config%5Bprovider%5D=%7B%22widgetId%22%3A%221_h1nk409f%22%7D

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Visit Planner

The visit planner is a feature that allows you to view all visits on a study at once and shows each participants journey through the study. This is a quick and easy tool to view partipant studies at a glance and allows you to manage participant bookings for a selected study.

https://cdnapisec.kaltura.com/p/2010292/embedPlaykitJs/uiconf_id/55171522?iframeembed=true&entry_id=1_rggp727z&config%5Bprovider%5D=%7B%22widgetId%22%3A%221_nd4w8at1%22%7D

> Please note that the system and some of its features are still in development and will continue to be improved upon. All feedback is welcomed.

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